

The Chartered Institute of Logistics and Transport

Student Information Pack

October 2021



The Chartered
Institute of Logistics
and Transport

Harley Reed Overview



A multidisciplinary professional services group,
headquartered in the UK with a strong focus on Africa



Advisory Services

Business | Supply Chain | Public Sector



Knowledge Services

Competency Assessment | Skills Development | Professional Education



Assurance Services

Financial | Supply Chain | Social & Ethical

Our knowledge services include a wide range of professional courses spanning procurement, supply chain, accounting, finance, marketing, law, project management and IT

Why study with Harley Reed

Get Ahead – Charter with Harley Reed. An accredited study centre with excellent support and resources, demonstrated by our leading pass rates

◆ We care about YOU

Students are at the centre of all we do. Your success and satisfaction is our goal.

◆ Accredited Centre

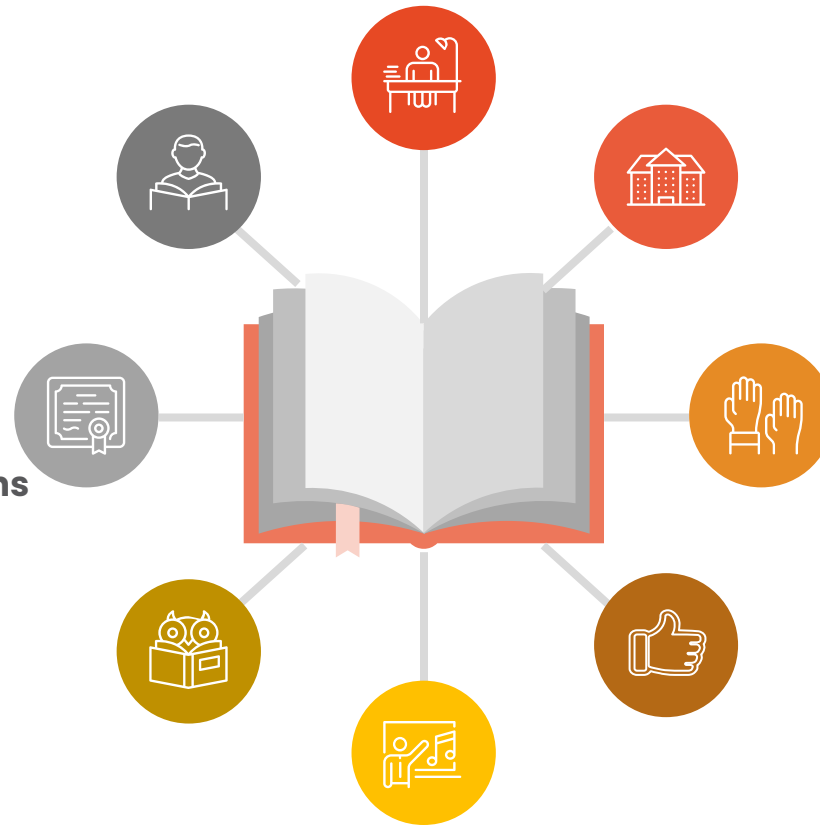
Our centres are accredited giving you peace of mind that we operate to the highest standard.

◆ Flexible learning options

Wherever you are, access our flexible range of learning solutions through *LMS*, our online learning portal content and books.

◆ Expert tutors

Our team boasts of seasoned and experienced tutors with a mix of practical blue chip experience and relevant qualifications.



◆ Comprehensive programmes

Our courses are designed to provide a comprehensive learning package.

◆ Conducive learning environment

Our offices are fully equipped and we offer our students a professional learning environment.

◆ Student Support

Students have access to tutors. Green marketing is a practice whereby companies seek to go. we offer unlimited support to our students

◆ Affordable fees

We keep our prices low, whilst still offering a comprehensive and first class experience.

The CILT



The Chartered
Institute of Logistics
and Transport

The leading body for Logistics
and Transport professionals

Established in 1919...

*... Granted Royal Charter in
1926*

*Over 30,000 members
worldwide*

The Chartered Institute of Transport and Logistics (“CILT”) is the global body for professional transportation.

CILT Facts

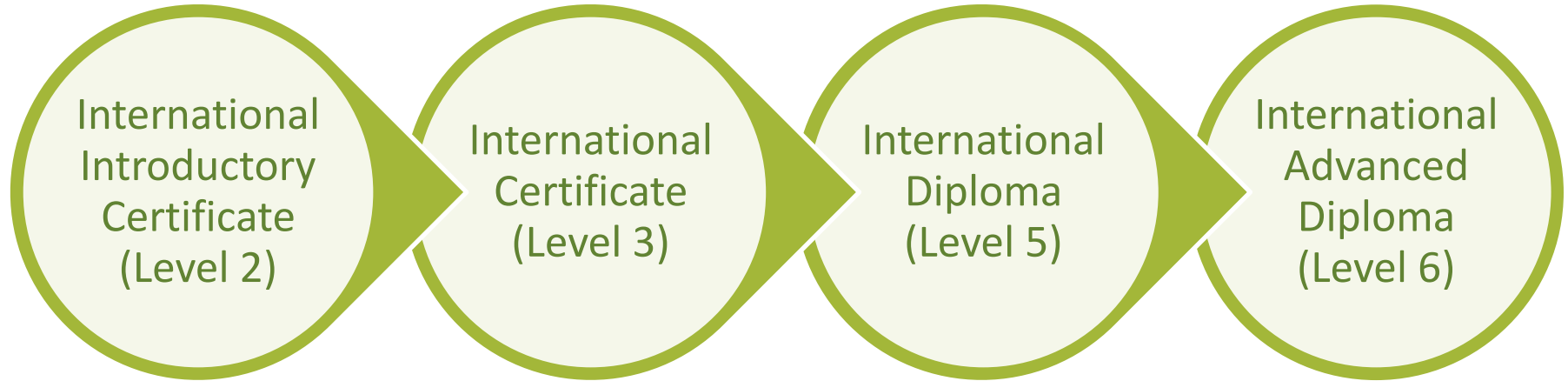
- The Chartered Institute of Logistics and Transport (CILT) is an organization that offers significant benefits to all its members, as well as a complete suite of educational courses internationally.
- CILT is an internationally recognized qualification, allowing holders of all levels to demonstrate their professional competence internationally to all stakeholders.
- In a world of instability and uncertainty, what is needed is a lifelong professional anchor, a source of career continuity that is totally separate from employment. CILT is here to assist you gain that anchor

CILT Membership Benefits

- Helps you to build networks with professionals working in all sectors of logistics and transport industry.
- Keeps you in touch, allowing access to a wide array of digital networking opportunities.
- The CILT network allows members to share experience in detail across all issues, and to access that shared experience quickly and effectively

CILT Qualifications

CILT provides suites of awards and qualifications for its students.



- No entry requirements

- At least 2 A levels (or equiv.)
- 2 years business experience;

- International Certificate
- Diploma or above qualification
- 5 years working experience with 2 years at a senior level

- International Diploma
- 7 years in a senior position

Designation	Affiliate Member	Affiliate Member	Professional Member (MILT)	Chartered Member (CMILT)
Modules	<ul style="list-style-type: none"> • 2 Compulsory modules: Introduction to logistics and Introduction to Customer service and marketing • 2 Optional modules chosen from: Introduction to freight and transport service, Introduction to Passenger transport services, Introduction to warehousing and inventory and Introduction to Purchasing 	<ul style="list-style-type: none"> • 2 Compulsory modules: Business Theory; and Business Application • 1 Optional module chosen from: Warehousing; Inventory; Passenger Transport Operations; Procurement; Freight Transport Operations; Supply Chain Operations; Transport Planning; Green Logistics; Global Logistics; and Port Operations 	<ul style="list-style-type: none"> • One mandatory, 1 or 2 Electives, 1 or 2 Options. A total of 4 Units required • Mandatory Unit: Management in Logistics and Transport • Elective Units: Supply Chain Management; Transport Operations; Transport Planning • Options: Inventory; Movement of Goods, Movement of People; Production Planning; Retail Logistics; Sourcing and Procurement; Transport Planning Techniques; Transport and Society; Warehousing; International Business; Project Management; Supply Chain Flow Planning; Supply Chain Network Planning 	<ul style="list-style-type: none"> • 5 Compulsory modules: Strategic Contexts; Leadership & Strategic Management; Strategic Network Planning; Delivering Strategic Performance; Research Methods and Professional Project

Qualification options

Harley Reed offers two qualification routes for CILT qualification. The work-based route is only available to those working in a Supply Chain related role.



Exams Route



Work-based Route

International Introductory Certificate

4 units

1hr Multiple Choice Exams

Single unit certificates available

International Certificate

3 units

1.5hr Objective Test Exams

Single unit certificates available

International Diploma

4 units:

3hr Constructive Test Exams (Core/Electives)

1.5hr Objective Test Exam (Options)

Single unit certificates available

International Diploma

4 units:

4 x 3,000 word work based assignments

International Advanced Diploma

5 units:

4x 3hr Constructive Test Exams

1 x 10,000 word professional project

International Advanced Diploma

5 units:

4x 4,000 word work based assignments

1 x 10,000 word professional project

CILT Membership Designations

Something for everybody – from students building careers to those who have already accomplished much in the profession.

- Individuals achieve globally recognised qualifications on completion of each level
- As a professional qualification holder, members may also be eligible to use ‘post-nominal’ letters after their name subject to appropriate experience. Indicative requirements are shown below:

Post Nominal	Description	Indicative Requirements (one of the following)
MILT	Member	<ul style="list-style-type: none">• Relevant level 3 qualification AND three years work experience• CILT Certificate AND at least three years work experience• CILT Diploma AND at least two years work experience
CMILT	Chartered Member	<ul style="list-style-type: none">• An accredited degree AND at least four years experience in the profession (including two years at senior level)• CILT Advanced Diploma AND at least five years in the profession (including two years at senior level)
FCILT	Chartered Fellow	<ul style="list-style-type: none">• This is the highest grade of membership restricted to individuals who can demonstrate that they operating at the top of the profession• Must meet the criteria for Chartered Membership and have at least seven years experience at a high level of management responsibility within the profession

Exams Route

What to expect from your studies

Our flexible study solution will accommodate you with respect to location, duration and start date.

Getting Started

- Once registered, our learning advisors will be in touch to support you to develop your learning plan. Finding time to study and progress is critical to your success and we are with you to support you in your journey

Study

- Our courses are delivered in class and online.
- Our Learner Management System (LMS) is your repository for resources, recorded content, and questions to test your knowledge.

Engage

- Use the full power of our LMS (available via browser or mobile app) to interact with other students through messaging and forums.
- Connect with your lecturer for individual support, assignment submission and feedback

Practice and Revise

- You will have assignments, these assist in practicing questions and prepares you for exams
- We leave no stone unturned in supporting your journey to Chartered status

As with all professional qualifications, you will need to be able to dedicate a significant amount of time to achieve your objective and make best use of the resources we make available



General Guidance



Information on CILT membership, assessments and preparing for exams

- Students are required to be CILT student members before sitting exams.
- We encourage and support all students in registering with CILT International as well as their local CILT branch
- CILT assessments run at prescribed dates during the year, set by the local Harley Reed office. Contact our team for your local timetable
- Whilst students are free to attempt as many papers at one sitting as they wish, it is our recommendation that students attempt a maximum of 2 papers per examination
- Students should be prepared to dedicate up to 50 hours of self study per module when choosing their preferred progression speed

Work Based Assignment Route

Why work based assignment?



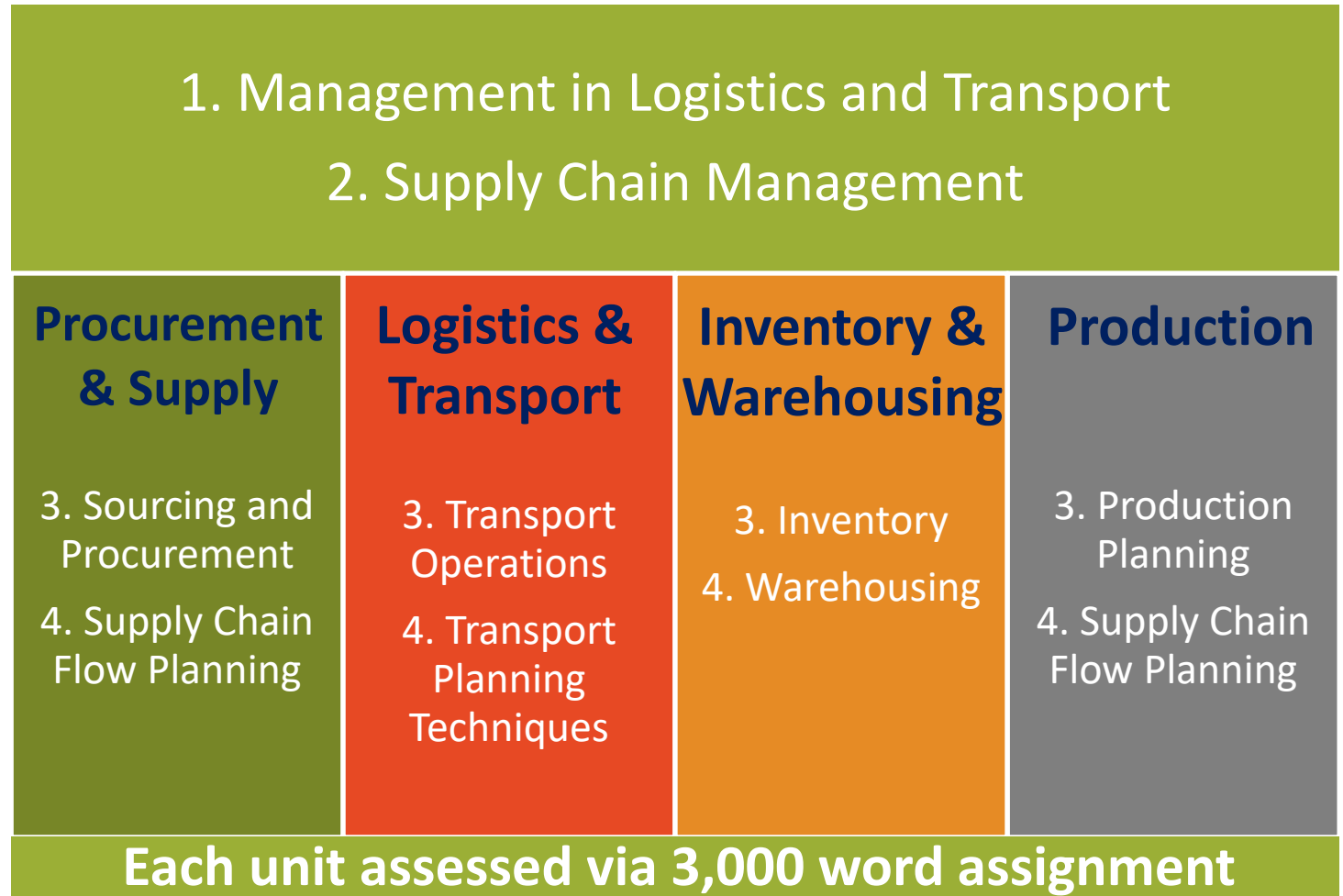
Sector specific programmes

Various pathways are available to Diploma level 5 students through the WBA route.

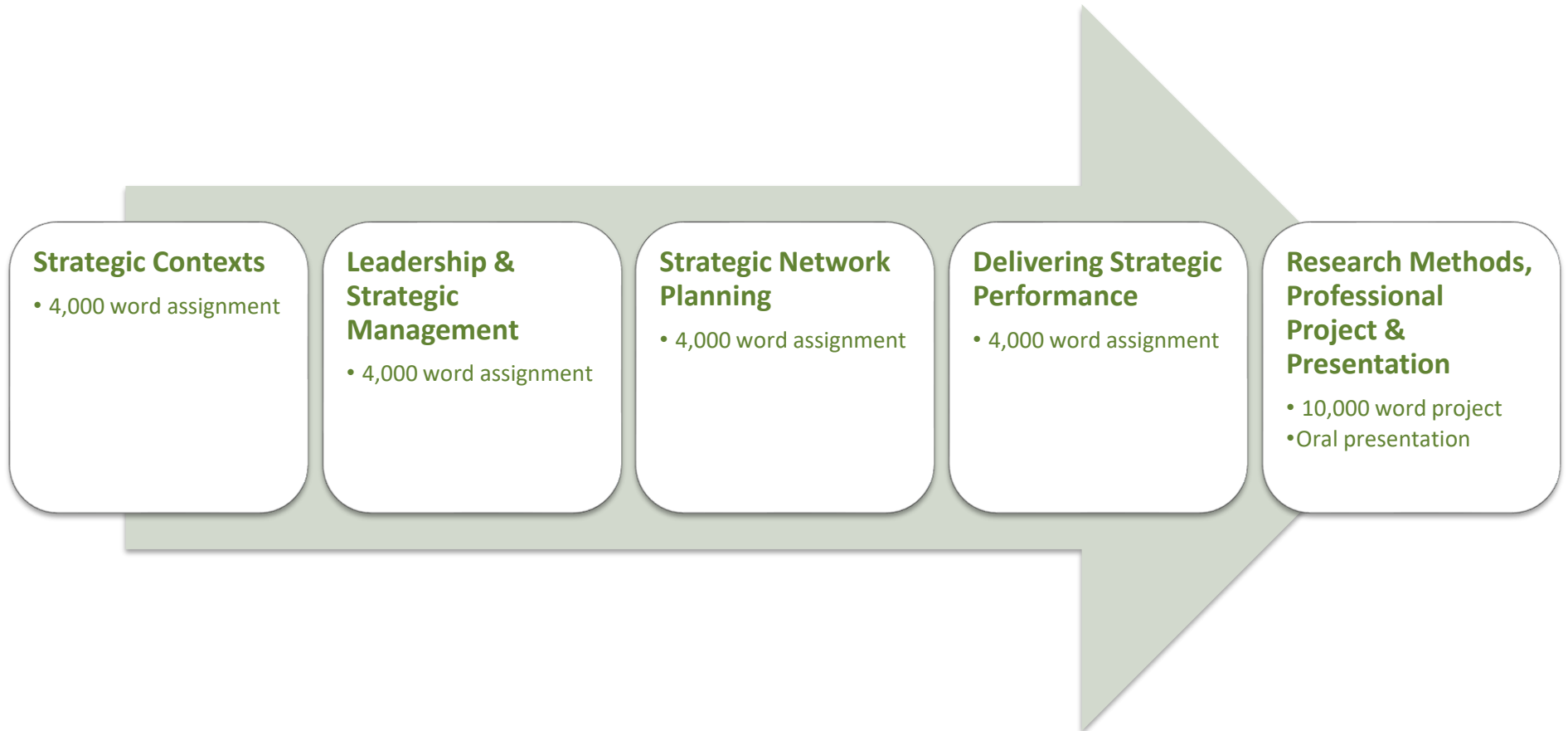
All individuals will complete 4 modules at Diploma level.

Four standard pathways will be available spanning Procurement, Transport, Inventory Management and Production.

Companies will also have the ability to build other pathways in specialist areas such as retail logistics, port operations, and many more.



Advanced Diploma (Level 6) through WBA



Work based assignment programme structure



Meeting the needs of Corporate Clients



Enrolling a group? Then contact us for our corporate pricing schedule

- We are also able to offer significant discounts on our standard pricing for groups. Please contact our training team for more information. Content can also be contextualized to your organisation, industry and sector and additional pathways are available for WBA
- Need general Logistic and Transport training, either for junior staff or strategic training for senior management?
- We are able to conduct CILT courses on an in-house basis for groups starting from 8 students. This allows the course structure and timetable to be flexibly built around the work of employer and employees
- Harley Reed conduct training needs assessments with the objective of identifying competency gaps within the target groups. The assessment is part of the training planning process enabling us to:
 - Determine and finalise the specific training relevant to target groups
 - Determine what training will improve performance
 - Group individuals into appropriate training groups
 - Link improved job performance with the organisation's goals
- All our interactive courses are tailored to the needs of our clients and their employees in terms of the scope, depth and nature of the training and can be delivered in-house or on location at our offices

Contact Us



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WEBSITE

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